



# Transferring to Concordia University, Nebraska

## Instructions for Students:

This form is for international students who want to transfer their SEVIS record to Concordia University, Nebraska.

To request your record transfer, please complete this form electronically and email it to your current International Student Advisor (DSO) with a copy of your admission letter from CUNE.

**\*\*Please do not request a transfer until you have received your acceptance letter from CUNE.\*\***

Name (as listed on passport/I-20): \_\_\_\_\_  
Family/Surname/Last Name Given/First Name

SEVIS ID#: \_\_\_\_\_  
(Found on 1st page upper left corner of I-20 - it starts with N)

Email address: \_\_\_\_\_ Cell phone #: \_\_\_\_\_

Did you complete your degree at your current school?  NO  YES If yes, date of completion: \_\_\_\_\_

Are you currently on Optional Practical Training?  NO  YES

What was the last date of enrollment at your current school? \_\_\_\_\_  
(MM/DD/YYYY)

Program Start at CUNE:  Fall Semester / Year \_\_\_\_\_  Spring Semester / Year \_\_\_\_\_

Are you leaving the US before transferring?  
 NO  YES If yes, list international travel dates: Depart: \_\_\_\_\_ Return: \_\_\_\_\_  
(MM/DD/YYYY) (MM/DD/YYYY)

Please transfer my F-1 SEVIS record after this date: \_\_\_\_\_

**Transfer to: Concordia University, Nebraska ... School Code: OMA214F00137000**

The DSO at your current school will transfer your SEVIS record to Concordia after they have received this form, your Concordia admission letter, and you have completed any paperwork your current school requires. By completing and signing this form, you give permission for your current school to release your SEVIS record to Concordia University, Nebraska.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_  
If submitting electronically, please type your name or use Adobe signature (MM/DD/YYYY)

## Instructions for Designated School Officials:

Concordia does not require DSOs to complete/return transfer forms. If the student is in **active status**, please schedule release of the student's SEVIS record on date requested or within their 60 day grace period.

**Please do not Complete SEVIS records prior to transfer!**

**If the student is out-of-status and requires Reinstatement, please contact Concordia's PDSO at [Julie.Hermann@cune.edu](mailto:Julie.Hermann@cune.edu) before transferring a Terminated record to Concordia!**